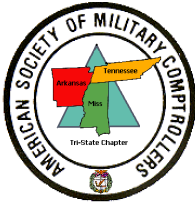


# American Society of Military Comptrollers



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FEBRUARY '04  
VII Issue 3

## NEWSLETTER

VOL.

### From the Desk of the President



"If it ain't broke don't fix it" is an expression that probably heard, and possibly spoken, over your mindset then it's time to change! We are living in times of radical change and we cannot expect to be successful by resting on our laurels.

The theme of this year's mini-PDI is "Achieving Success in Times of Radical Change." As the Department of Defense continues the process of transforming the way we do business, from the types of weapon systems to the realignment of the active and reserve forces, the Financial Management community finds itself reacting and responding to an ever increasing number of "what if" scenarios. Terms like "balanced scorecard", "metrics" and "transformation" are now the norm. For those of you who have read the articles in the Fall 2003 edition of *Armed Forces Comptroller*, you know that it's all about change and how we respond to change.

As leaders, we have a responsibility to effectively communicate change within our sphere of influence. We must see ourselves as agents of change and help others to recognize and understand the benefits of change. People will change when the benefits of change outweigh the pain of changing. For our civilian employees, the next few years will be filled with uncertainties as DoD begins to implement the National Security Personnel System (Pay banding). On the military side, thousands of active duty billets are being converted to civilian positions, while at the same time some members of Congress are seeking to increase active duty end strength.

If we are to be successful in today's environment then we need to be flexible, resourceful and versatile. Take advantage of the training and certification programs available in your area of competency. You hold the keys to unlock your destiny.

ASMC offers many opportunities for us to pursue both professional and personal growth. Next month we will host our annual mini-Professional Development Institute at the Pat Thompson Conference Center. Ms. Anita Thomas has a great team of people working with her, and they have developed a program that will be relevant to our professional and personal growth. Please take time to read her article in this edition of the newsletter.

**2003-04 TRI-STATE CHAPTER  
Executive Board**

<u>NAME</u>	<u>PHONE</u>	
<b>President:</b>	CDR Laurell Brault	874-2189
<b>VP Awards &amp; Scholarships:</b>	Diane Ward	874-4324
<b>VP Membership:</b>	Andy Goddard	874-8453
<b>VP Publicity &amp; Newsletter:</b>	Debra Homan	874-8691
<b>Secretary:</b>	Deborah Hobson	874-8506
<b>Asst. Sec.:</b>	Fredda Whiting	874-8605
<b>Treasurer:</b>	Jacqueline Henry	874-9087
<b>Asst. Treas:</b>	Martha Lamey	874-8470
<b>Advisor:</b>	Vanessa Sweet	874-8467

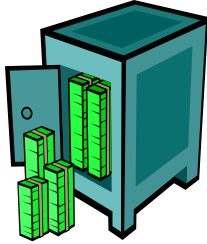
**TRI-STATE CHAPTER  
PO BOX 54208  
MILLINGTON, TN, 38054-0206  
[www.asmconline.org](http://www.asmconline.org)**

**Organizational Points of Contact**

<b>CNRC:</b>	Jacqueline Henry, 874-9087
<b>NAVMAC:</b>	Linda Barnes, 874-6484
<b>USACE-MVM:</b>	Marcia Newton, 544-0788
<b>REDCOMNINE:</b>	F. Del Rio, 874-5550 X 180
<b>MWR:</b>	Donald Golden, 874-6597
<b>NPRST:</b>	Joyce Alexander 874-2103
<b>NPC Pers-02</b>	Oberia Malone, 874-3136
<b>NPC Pers-6</b>	Diane Ward, 874-4324
<b>NSA Comptroller:</b>	Judy Fiene, 874-5732
<b>TN Air National Guard:</b>	David Jobe, 541-7205
<b>USACE FC</b>	Fredda Whiting, 874-8605
	Eulando McKay, 874-8721
	Clifton Boone, 874-8728
	Cassandra Dean, 874-8418
	Shirley Toler, 874-8725

These members are your channels of information. Let them know when you have completed training, been promoted, have a suggestion, etc. They are also the source for monthly luncheon tickets!

## TRI-STATE CHAPTER FINANCIAL REPORT



**As of January 31, 2004**

Income :	\$94.75
Expenses:	<u>-399.00</u>
Net Gain:	\$(304.25)
Capital Balance:	\$ <u>10,114.81</u>



We would like to welcome  
Catherine Burks as our new  
webmaster!

Course selections for Mini  
PDI 04 can be done by  
visiting our newly updated  
website at

[www.persnet.navy.mil/asmc/tri\\_state/chapter.html](http://www.persnet.navy.mil/asmc/tri_state/chapter.html)

## Mini-PDI Time Again at NSA Mid-South

***"Achieving Success in Times of Radical Change"***



The Tri-State Chapter of the American Society of Military Comptrollers (ASMC) will be hosting its annual Mini-Professional Development Institute (PDI) conference on March 17<sup>th</sup> at the Pat Thompson Conference Center at NSA Mid-South in Millington, TN. The theme of this year's Mini-PDI event is "Achieving Success in Times of Radical Change." Last year's Mini-PDI was a huge success and drew a crowd of approximately 250 financial professionals. Attendees for this year's event already include members of organizations such as the Bureau of Naval Personnel, Naval Personnel Command, Navy Recruiting Command, U.S. Army Corps of Engineers, Tennessee Air National Guard, Memphis District Corps of Engineers, and Naval Support Activity Millington, as well as members of other federal and non-federal government entities. During the day-long event, participants will have the opportunity to attend a number of professional training oriented seminars on topics including the Navy's Balanced Scorecard Initiative, the Defense Financial Accounting Service, Auditing, the National Security Personnel,

System, Travel Advances, and Federal Employee Retirement. The Mini-PDI will also feature professional growth seminars dealing with topics such as public speaking organizational behavior, the F.I.S.H. philosophy, and positive ways to deal with change using Dr. Spencer Johnson's best-selling book "Who Moved My Cheese."

Guest speakers for the event include CNPC RADM J.W. Townes III as well as

subject matter experts from Navy Head Quarters, the Defense Financial Accounting Service, Memphis District Corps of Engineers, and the Bureau of Naval Personnel, as well as many others. The conference will also feature exhibits by organizations such as Toastmasters, American Express Financial Advisors, the Navy College Program, and the American Red Cross. During the conference, lunch will be provided and all attendees will receive door prizes. Also during the event, the ASMC's Tri-State Chapter will convey scholarship awards on a number of its nominated members. The cost for attendance is \$40.00 for ASMC members and \$50.00 for non-members, and includes registration and lunch. For further information and registration, contact registration chairperson Ms. Regina Keeton by phone at 901-874-8586 or by email at [dale.r.keeton@fc02.usace.army.mil](mailto:dale.r.keeton@fc02.usace.army.mil), or look online at

<http://www.persnet.navy.mil/asmc/tri-state/chapter.html>

. Information about the American Society of Military Comptrollers is also available at <http://www.asmonline.org/>.

***The ASMC Tri-State Chapter Mini-PDI will be an event not to miss so mark your calendars!***

## The Power of Visualization

By Laurell Brault, CDR, U.S. Navy



One of the reasons why we fail at times is because we don't believe that we can succeed. Unless we can "see" ourselves succeeding it's hard to establish goals or develop a plan of action to get us there. Visualization is the process of recalling or forming mental images. The Oxford Dictionary defines it as: "To bring something as a picture before the mind."

We are a visual people. Athletes often talk about visualizing their performance, literally going through all the steps and seeing themselves achieving their goal. We have to know what it is that we're aiming for or we will end up going in many different directions, with no way of measuring our progress. If we can see it then we can achieve it. Start taking the limits off yourself and allow your greatness to be seen.

If you're having a difficult time seeing yourself succeeding here are a few tips to get you moving in the right direction:

**-Check your attitude.** Are you someone who's known as a "go-getter" or the "go to" person? Do you talk negatively about yourself and rehearse all your

and your abilities and then put it into action. It's easier to act your way into a feeling than it is to feel your way into an action.

**-Develop a plan of action.** Take the time to write out your goals. After you write them down then begin to read them out loud on a regular basis until it becomes "second nature." Be specific about the steps required to achieve a particular goal. If it seems overwhelming at first, just remember the Chinese Proverb, "The journey of a 1,000 miles begins with the first step."

In other words, as you take each step you will be that much further along the journey.

### **-Build a Support Team.**

Surround yourself with people who will build you up and not tear you down. Develop your own cheering section and carefully choose the people that you allow to come into your inner circle. Some people need to remain on the periphery of your circle with limited access to your dreams and visions for the future.

### **-Practice, practice, practice.**

Louis Pasteur, the French Chemist responsible for developing pasteurization, is credited with saying, "Chance favors those who prepare." Be prepared so that you don't have to get prepared!

ASMC offers many opportunities for us to pursue both professional and personal growth. Next month we will host our annual Mini-Professional Development Institute at the Pat Thompson Conference Center. Ms. Anita Thomas has a great team of people working with her and they have developed a program that will be relevant to our professional and personal growth. Please take time to read her article in this edition of the newsletter. See you at the Mini!



### January 2004 Minutes

CDR Laurell A. Brault, President, called ASMC Tri-State Chapter Executive Board meeting for January 2004 to order at 10:45 a.m., Wednesday, 14 January 2004. In attendance were: CDR Laurell A. Brault, Andrew Goddard, Jacqueline Henry, Deborah Hobson, Diane Ward and Fredda Whiting.

Mr. Goddard stated everything was up to date with our membership. We have approximately 185 members – 179 plus 6 new members for this year.

CDR Brault suggested that we try to create or come up with new ways to increase our membership. CDR Brault also suggested that we make sure we ask our visitors about joining the Chapter.

Ms. Henry reported receiving two rebate checks, \$40.00 and \$72.00 totaling \$112.00. Balance on the account is \$6510.84 savings and \$3394.72 checking. Funds to be moved prior to MINI PDI 2004. Our treasurer for MINI PDI 2004 is Tawnya Mullins.

Ms. Whiting expressed the need of some guidelines as the Historian for the Chapter. CDR Brault suggested that she select a variety of pictures, set them up as a collage and make sure we have the display set up for our Monthly Meeting as well as the Mini PDI. Ms Whiting expressed buying a photo album for the different photos that she has available.

Ms. Ward discussed the status of the awards and scholarships. She stated Linda Harden and herself passed out this information to several county and city schools in October 2003. The Chapter as of today has not received any response from the schools. It was stated that Ms. Harden mailed out this information again in December, with a deadline of February 2004. Ms. Ward said that the information on awards for the members is available on the ASMC National Web Site under Continuing Education. She stated the chapter gave out \$6,000 in scholarships last year. Uncertain at this time how many scholarships will be awarded this year as it will be based on the budget.

T-shirts are for the new members-they will be purchased and distributed on an individual basis. Cost \$5.00 M-XL and \$6.00 XXL-XXXL. Ms. Ward will check on other colors.

Ms. Hobson suggested getting a new photo taken of all members of the ASMC Tri-State Chapter Executive Board. The current photo includes members who are not a part of the Executive Board. Ms. Whiting said she would speak with Mr. Jack on this matter.

Meeting adjourned at 11:45 a.m.

**ALL MEMBERS PLEASE NOTE:** Executive Board Meetings are **OPEN MEETINGS**. All interested members are invited to attend. All Sub-committee Chairpersons are urged to attend. Put this date and time on your calendar, grab your lunch and join



## Congratulations to our Members



**Mary Albert, Randy Ashley, Martha Coley, Camille Cooper, Brenda Mixon, Sylvia Shawver and Fredda Whitting** as part of the Travel Team at the Finance Center on their selection as Team of the Year.

**B J Ford** on her recent retirement.

**Harold Germany** on his retirement after 35 years of Federal service.

**Ann Sebastian** on her selection as employee of the quarter at the Finance Center.

**Daisy Williams** on her recent retirement after 36 years of Federal service.

ASMC would like to recognize two recent graduates of the Navy's Financial Management Intern Program. During the month of January, two members of the Bureau of Naval Personnel (BUPERS) resource management staff, **Mr. Sparky Fields** and **Mr. Toney Williams**, graduated from the Department of the Navy Financial Management Intern Program (FMIP). Upon graduation, Mr. Fields and Mr. Williams both received certificates signed by the Assistant Secretary of the Navy, Financial Management and Comptroller confirming their status as Navy FMIP graduates. The Navy FMIP is a rigorous two-year professional development program that recruits exceptional college graduates to be part of the Navy's financial management community. As part of the program, Mr. Fields and Mr. Williams have fulfilled numerous academic and on-the-job training requirements, which emphasize practical work experience in a variety of Navy financial management operations. These operations include, but are not limited to Navy Personnel Command, Bureau of Naval Personnel, and Assistant Secretary of the Navy/Financial Management and Budget/Comptroller (FMB). In addition to serving their country as part of the US Navy civilian community, Mr. Fields and Mr. Williams are also both commissioned officers in the Army National Guard, and have served in

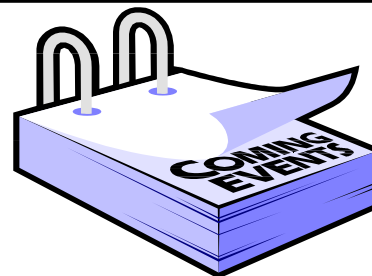
## ASMC National News



### 2002-2003 Audit Complete



The firm of Argy, Witse, and Robinson, PC have completed its audit of the American society of Military Comptrollers. This firm, which specializes in non-profit organizations, has issued an unqualified opinion "that the financial records of ASMC present fairly in all material aspects, the financial position of the American Society of Military Comptrollers." The audit will be posted to the website.



#### **February 11 ASMC Executive Board Meeting**

Bldg 787, Rm 101D, 1130-1230.

#### **February 17 Mini PDI Registration begins**

[www.persnet.navy.mil/asmc/tri\\_state/chapter/html](http://www.persnet.navy.mil/asmc/tri_state/chapter/html)

#### **February 18 Monthly Membership Meeting**

Guest Speaker: James Collins

Topic: Persuasive Writing Contact Debra Homan, 874-8691 for details.

#### **February 19 Mini PDI Planning Meeting**

Bldg 787, Rm. 101D, 1100-1200.

Contact S. Thomas 874-3130 for details.

#### **February 20 Mini PDI registration deadline**

Contact Annie Dean, 874-8470 for details.

#### **March 17 Mini PDI**

NSA Conference Center  
0800 - 1530

### **Having trouble with your ASMC renewal?!!!**

Just fill out the membership form, check the renewal box, or give your renewal notice along with a check or money order to an ASMC Executive Board member and we will take care of mailing it in for you. If you just have to give cash include an extra \$1.00 to pay for the money order fee that must be purchased.

See----renewing isn't so hard after all, is it?!!